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8/10 – Final Global Revision (in 2 pocket with drafts, etc.)  

Understanding the Assignment:  
For this assignment, you will globally revise one of the papers you wrote for this class – your Personal Experience Essay or your Synthesis Essay. Global Revision is different from proofreading or editing (Local Revision). One proofreads and edits to “polish” a piece of writing, to perfect its surface. Global Revision entails “re-vision”: to see again; to create anew. Unlike the (local) revision methods we’ve covered up until this unit, which have involved correcting or polishing, global revision is conceptual and foundational. For this reason, it is difficult to define, but you should have a good sense of it by now from lectures, discussions and in-class exercises.  

As with the other papers, your Global Revision will entail planning, draft(s), proofreading and editing. Drafts are complete (beginning-to-end, all tasks accomplished, proofed and edited) versions of the essay. The original paper does not count as one of these drafts.  

For this assignment, you will do both types of revision, global and local. First you will do a global revision, using one of your earlier papers as your base. Then, since it will be substantially different, it will require new proofreading and editing sessions. Thus, this assignment includes checklists, as did the earlier ones, but it is important to understand that the Global Revision is quite different, and should be done first.  

Writing the Global Revision:  
Step 1: Planning  
You will need to rely heavily on your class notes, and the understanding you developed during exercises to chose which of the 2 essays you’ve written already to use as your base for global revision, and to figure out what a global revision of it would entail. Remember the 3 fundamental elements of the process:  

- reconnecting with your subject  
- re-envisioning purpose, structure and/or central point  
- overhauling structure or foundation.  

Your Plan (due 8/5) should identify which paper you will use as your base, why you chose it, what your goal is in revising and how your global revision will meet each of the 3 elements above. Then, describe your vision, your audience and purpose, for your new paper.  

Your outlines will be created in class 8/5, but they are required (and thus must be completed if you miss class or come unprepared). One will follow the form and guidelines covered in the Outlining section of Patterns (which you read during the previous unit). This is a formal (that is reader-centered) outline. I should be able to fully ‘picture’ your paper from the outline. The other outline will follow a form that will be given in class. It should be clear from your outlines how you will re-envision your subject and purpose, and what logic will underlie its structure and organization.  

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A. Writing:  
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- Cut and paste no more than 1 paragraph at a time.  
- Be sure that the new material entered before and after each cut-and-paste is at least equal to it in length.
Your globally revised paper should:

- be substantially new and different from the old (both qualitatively and quantitatively) and yet retain enough of its substance or essence to be recognizably a revision,
- have a recognizable sense of purpose/audience and a thesis statement, and
- employ the structuring techniques you’ve been learning but select, bend and shape them to your own purpose and style.

B. After Writing:

After completing your Global Revision, at least 1 full day before it is due, complete the usual “After Writing” tasks. Read your paper through with this assignment description making sure you have fully accomplished the tasks, met the assignment expectations, and provided the necessary elements. Polish, proofread and edit!

Your **Writer Reflection** for this assignment should describe how you decided which paper to revise and what to do with it. What makes this a Global Revision? (What parts/aspects of the earlier paper did you maintain, and what did you re-envision? What was overhauled? What kind of global revisions did you make?)

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**Step 3: Local Revision**

Print out a hard copy after completing Step 2. Mark it “Global Revision Draft.” Use 3 colors of pen/pencil to 3 proofread this draft.

- As usual, **proofread 1** is general (see other assignments).
- **Proofread 2**: For this paper, use Chapter 7 parts b and c in your *Little Penguin Handbook* to do a second (targeted) proofread and edit on your Local Revision Draft.
- **Proofread 3**: Finally, create your own “Grammar in Context” part (like those you’ve been using in the *Patterns* “Revising” sections) using two of the Error Logs you have written. Do a special check for those types of error.

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**What to Turn in:**

Pocket 1: Pre-writes and in class exercises, Plan, Outlines, Draft with proofreading and editing marks, the “Grammar in Context” you created, the Final Paper and Writer Reflection.

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You will need to rely heavily on your class notes, and the understanding you developed during exercises to chose which of the 2 essays you’ve written already to use as your base for global revision, and to figure out what a global revision of it would entail. Remember the 3 fundamental elements of the process:

• reconnecting with your subject
• re-envisioning purpose, structure and/or central point
• overhauling structure or foundation.

Your Plan (due 8/5) should identify which paper you will use as your base, why you chose it, what your goal is in revising and how your global revision will meet each of the 3 elements above. Then, describe your vision, your audience and purpose, for your new paper.

Your outlines will be created in class 8/5, but they are required (and thus must be completed if you miss class or come unprepared). One will follow the form and guidelines covered in the Outlining section of Patterns (which you read during the previous unit). This is a formal (that is reader-centered) outline. I should be able to fully ‘picture’ your paper from the outline. The other outline will follow a form that will be given in class. It should be clear from your outlines how you will re-envision your subject and purpose, and what logic will underlie its structure and organization.

Step 2: Global Revision

A. Writing:

To avoid mere local revision, open a blank file on your computer within which to compose your Global Revision. You can cut and paste useful sections from the original paper, but if you find that you are simply cutting and pasting them in the same order, with less than 2-3 paragraphs in between, then you are not doing Global revision. Follow these guidelines:

✓ Cut and paste no more than 1 paragraph at a time.
✓ Be sure that the new material entered before and after each cut-and-paste is at least equal to it in length.
Your globally revised paper should:

- be substantially new and different from the old (both qualitatively and quantitatively) and yet retain enough of its substance or essence to be recognizably a revision,
- have a recognizable sense of purpose/audience and a thesis statement, and
- employ the structuring techniques you've been learning but select, bend and shape them to your own purpose and style.

B. After Writing:

After completing your Global Revision, at least 1 full day before it is due, complete the usual “After Writing” tasks. Read your paper through with this assignment description making sure you have fully accomplished the tasks, met the assignment expectations, and provided the necessary elements. Polish, proofread and edit!

Your **Writer Reflection** for this assignment should describe how you decided which paper to revise and what to do with it. What makes this a Global Revision? (What parts/aspects of the earlier paper did you maintain, and what did you re-envision? What was overhauled? What kind of global revisions did you make?)

**Step 3: Local Revision**

- Print out a hard copy after completing Step 2. Mark it “Global Revision Draft.” Use 3 colors of pen/pencil to 3 proofread this draft.
  - As usual, **proofread 1** is general (see other assignments).
  - **Proofread 2**: For this paper, use Chapter 7 parts b and c in your *Little Penguin Handbook* to do a second (targeted) proofread and edit on your Local Revision Draft.
  - Proofread 3: Finally, create your own “Grammar in Context” part (like those you’ve been using in the *Patterns* “Revising” sections) using two of the Error Logs you have written. Do a special check for those types of error.

Input all those changes into the computer and print out the final paper.

**What to Turn in:**

Pocket 1: Pre-writes and in class exercises, Plan, Outlines, Draft with proofreading and editing marks, the “Grammar in Context” you created, the Final Paper and Writer Reflection.

Pocket 2: Papers 1 and 2 with my comments. (You do not need to turn in all their extras this time, but hold onto them for the final portfolio.)
Global Revision Assignment

Due: 8/5 – Plan (8/5 in class – Outline)
     8/10 – Final Global Revision (in 2 pocket with drafts, etc.)

Understanding the Assignment:

For this assignment, you will globally revise one of the papers you wrote for this class – your Personal Experience Essay or your Synthesis Essay. Global Revision is different from proofreading or editing (Local Revision). One proofreads and edits to “polish” a piece of writing, to perfect its surface. Global Revision entails “re-vision”: to see again; to create anew. Unlike the (local) revision methods we’ve covered up until this unit, which have involved correcting or polishing, global revision is conceptual and foundational. For this reason, it is difficult to define, but you should have a good sense of it by now from lectures, discussions and in-class exercises.

As with the other papers, your Global Revision will entail planning, draft(s), proofreading and editing. Drafts are complete (beginning-to-end, all tasks accomplished, proofed and edited) versions of the essay. The original paper does not count as one of these drafts.

For this assignment, you will do both types of revision, global and local. First you will do a global revision, using one of your earlier papers as your base. Then, since it will be substantially different, it will require new proofreading and editing sessions. Thus, this assignment includes checklists, as did the earlier ones, but it is important to understand that the Global Revision is quite different, and should be done first.

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