

PSY 209 Winter 2012
Human Subjects Application and Materials: Due Monday, February 6th by 5pm
Worth 15 points

Purpose: As discussed in class and your book, the Human Subjects Committee/IRB at research institutions exists to protect the rights of anyone participating in institution-sponsored research. These rights include right to privacy, confidentiality, information about the research itself, and minimal risk. In order to do so, the Committee reviews all research conducted at the institution for any potential challenges to those rights. Likewise, as you are moving forward in your research process, it is time to apply for approval from NSCC's Human Subjects Committee. This requires assessment of your methods, materials, recruitment and ethics.

Content: This is a group assignment, so each group will be completing one each of the following materials for applying to the Human Subjects Review Committee. Note that the forms should be downloaded from the Human Subjects Committee Website (<https://northseattle.edu/committees/human-subjects-review-committee>, Note that the HSRC site is also linked to our class site):

1. Application to the NSCC Human Subjects Review Committee
2. Informed Consent form (except for observational studies)
3. Debriefing form (except for observational studies)- Don't forget that when you debrief, it will also be verbal, you should ask the participant if they have any questions or concerns. The form is something they can take with them for reference.
4. Any materials you will be using (e.g. surveys). These may not be finalized, but you should have an idea of the questions you will be asking and a draft of your materials at this point for the committee to look over. The less information you provide, the less likely you'll be approved.

Rough Draft Due: Friday, February 3rd in class, please bring in 2 hard copies of all materials for peer review.

Final Draft: Once you've revised after peer review, each group must turn in all materials, in **electronic copy (via email)** to me no later than 5pm on February 6th. Please put all of the documents in one file and put a page break between each section. Put them in the following order: HSR application, informed consent, debriefing form, materials. **Save this document as a pdf file.** Label your file with one person in the group's last name as follows: rodriguez_HSRapp. Email this file to me at melissa.grinley@sccd.ctc.edu.

NOTE: The HSRC has templates for the informed consent and the debriefing forms. Please stick to some of the wording in the templates- all the writing in black can STAY, look for the writing in red which will show you what will need to be written on your part. Please download the forms and revise (please type) with your study's information. **For the application, please keep the questions in the form** so that answers follow the questions. I have also placed examples of filled out forms on our class website to help you.

Grading: Your grade for this assignment will be based on the following criteria:

1. Application:

- Type directly into their questionnaire, do not change their template or question order. Clear description of your study and potential methods to audience unfamiliar with your idea (remember, I'm not the only one who will read this). What will participants experience? Very important for HSRC to review.
- Describe where participants will be gathered from and how.
- Thoughtful and realistic assessment of potential risks (including stress) to participants and description of how that will be alleviated.
- Description of benefits from research for you and for others.

2. Informed Consent Form:

- Clear description of your purpose and the benefits of participating to the participants. Only give away as much of your purpose as needed, or provide a cover story (but remember, if you are using deception, explain why in your application, and you need to come clean in debriefing). Will you provide any 'reward' for participating? Assume that some classes will offer extra credit, but not all.
- Clear explanation of any risks and indication of right for withdrawal.
- Clear terms of confidentiality and/or anonymity.

3. Debriefing Form:

- True purpose of research is accurately explained and if there was any deception, justification and explanation for it is included.
- Background information describes other research that led to this study and references are provided.

4. Materials:

- If using a survey/other materials subjects will see, please include at least potential questions. The wording does not have to be set in stone, but the HSRC will want to see anything participants will see. Create a mock up of what you're thinking about doing if you will be using materials. Finalized materials are even better.

5. Formatting:

- Formatting of all forms follows templates provided, including font size and order of information.
- Grammar and spelling are correct (we have some English teachers who are on the committee, and they always pick on the writing...don't let it be you!).
- Keep in mind that many students will be participating, and not all will be native English speakers or have taken a psychology course. Keep the language simple and make sure to explain any psychological terms you use in your informed consent and debriefing forms.