INTRODUCTIONS:
√ Who are we?
√ What should this committee be about? What do we want to accomplish in our meetings? How can our meetings be most effective? (Questions for our conversation at 4 PM)

ANNOUNCEMENTS (30 minutes max):
√ Loss of colleague: Geoff Mathay
√ New location & new "name": NeST (North's e-Learning Support Team) Office
√ New FrontPage server (frontend.northseattle.edu) is up and running
√ Re-established Web committee -- meeting on March 6th
√ IT support of Office 7
√ Automated "web card" creation for faculty & staff – one of many IT projects
√ Information Literacy & other library projects
• Potential NSCC / WSU partnership toward A.A. / B.A. online
• Cross-campus "rapid-response team" concept
• Turnitin.com pilot?
• ______________________

COMMUNICATION – SHARING NEWS / REPORTS / HANDOUTS (30 minutes max):
√ "A Trip Around the Table" to share news
• Recommended guidelines for development/delivery of eL/DL courses (handout)
• NeST’s proposed preparation process for faculty new to online teaching (handout)
• Practical pedagogical tips for teaching online (http://distance.northseattle.edu/faculty)
• Myths about e-learning (handout)
• Potential "Quality Matters" rubric for regular peer review of DL courses (handout)
• Development of online student primer for e-learners
• CAS process for review and approval of new DL courses
• The e-learning action plans presented in the accreditation self-study
• ______________________

ISSUES & IDEAS / PLANNING & DIRECTION / BREAK-OUT CONVERSATIONS (30 minutes):
√ What should this committee be about? What do we want to accomplish in our meetings? How can our meetings be most effective?
• Directions in support, development and delivery of courses using technologies:
  Where do we go with online, hybrid and web-enhanced education in the next 2 years?
  What would we like to see?
  What issues do we want to be addressed?
  How best do we work together on this?
• Developing a model for "hybrid" or "blended" on-campus/online classes
• ______________________

ADDITIONAL INFORMATION:
√ Next meeting and future meetings on THIRD Wednesday of each month: March 21st.